



*Comp**TECH** Care*



We Are Your
Technology Department

If you are interested in working with us, please follow steps below:

Steps 1: Read Job Summary requirements
(Experience Independent Sales Agent)

Steps 2: If you are happy with summary and you would like to move forward, complete the
Employment application (found in this packet) and Email to Jobs@comptechcare.com
In the subject line of your email put CONFIRMED.

Step3: We will contact you via Phone and schedule a group interview.

If I come to work for CompTECH Care technology, what can I expect?

Our mission

At CompTech Care, it is our mission to design and develop technology solutions for individuals and business clients that are cost effective, more efficient, and encompass all computer, network, communication, and cabling needs.

It is our job and privilege to provide our clients with the best technology experience possible.

PROVIDING SOLUTIONS & MANAGING EXPERIENCES

CompTech Care designs and manages technology projects beginning with the cabling and infrastructure, the computer workstations and network, and ending with communications and phone system. All our technicians are expertly educated in their division, and then crossed trained in other divisions to provide total project understanding and expertise. CompTech Care is the largest company emerging in our area designing and successfully implementing these total technology solutions.

The CompTech Care way of Thinking...

CompTech Care Technology stays ahead of the standard in our area for companies competing in our industry. We do this by keeping our employees at the top of their game through multiple training experiences, employee discounts on our products, company trips and events, competitive pay, employer-paid benefits, and great company bonus plans. We care about our employee's success and well-being and enjoy giving back what we receive from our people. But, this all takes the right kind of person and the right attitude...

At CompTech Care, customer service is not just a term—it a mindset! Whatever we do to be of service to our customers—we do. From carrying systems through the front door, to wrapping their holiday gifts we are eager to serve and make their day better. Computers, networks and phone systems can be troubling. It is our job to take the frustration from our clients and turn it into an award winning experience. To accomplish this, you must be willing to be on-time every day, work hard, expect overtime, perform job-related duties you may not want to, listen to a solve client problems and issues, and be more than willing—if not happy—to do so. It will be your job to be of positive service to clients and co-workers.

Our way of thinking is not for everyone. If you are doubting you can work with this mind set, please end your application process here.

Dress Policy

Appropriate Business Attire Policy provides a professional work environment with more individual responsibility.

Employees are representatives of CompTECH Care technology. It is CompTech Care's opinion that businesses attire contributes to a professional environment. The manner in which people dress is synonymous with the commitment to the quality of the organization. CompTECH Care technology does not want to be overly specific in defining appropriate business attire. Clothing should be neat and in good taste. It is expected that all CompTECH Care Technology employees comply with the following dress policy:

- (A) Business attire or uniform is the preferred dress. For men, business attire is defined as shirt with a collar and slacks. For women, business attire is defined as dresses and /or dress pants/shirts.
- (B) Inappropriate attire would included worn-out jeans (of any color), stretch pants, dirty tennis shoes, worn-out shorts, sweat suites, tights, halter tops, warm-up suites, hiking boots, tee shirts, shirts without collars, or any other casual attire.
- (C) Tattoos will be covered at all times. No facial piercings allowed. All accessories must be kept in good taste and at the discretion of management for safety and presentation.
- (D) Hair must be kept managed and neat. For men, short hair, no more than collared length and facial hair must be well groomed and trimmed.

Additional Requirements include.....

- ***Background Check***
DMV
Credit History
Criminal History Check
- ***Verification***
Employment History
Education Status
Previous Job References
- ***Technical Test***

Learning more about
CompTech Care Technology!

We look forward to your interview process....

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT
QUESTIONNAIRE
AN EQUAL
OPPORTUNITY EMPLOYER

PERSONAL INFORMATION

NAME (LAST NAME FIRST)			SOCIAL SECURITY NO.	
PRESENT ADDRESS	APT. NO.	CITY	STATE	ZIP
PERMANENT ADDRESS	APT. NO.	CITY	STATE	ZIP
ARE YOU 18 YEARS OR OLDER?		PHONE		
<input type="checkbox"/> YES <input type="checkbox"/> NO				

LAST

DESIRED EMPLOYMENT

POSITION		DATE YOU CAN START	SALARY DESIRED
ARE YOU EMPLOYED NOW?	IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO		
EVER APPLIED TO THIS COMPANY BEFORE?	WHERE?	WHEN?	
<input type="checkbox"/> YES <input type="checkbox"/> NO			
EVER WORKED FOR THIS COMPANY BEFORE?	WHERE?	WHEN?	
<input type="checkbox"/> YES <input type="checkbox"/> NO			
REASON FOR LEAVING			
NAME OF LAST SUPERVISOR AT THIS COMPANY			
WHO REFERRED YOU TO THIS COMPANY?			
<input type="checkbox"/> EMPLOYMENT AGENCY <input type="checkbox"/> NEWSPAPER ADVERTISING <input type="checkbox"/> FRIEND			
<input type="checkbox"/> STATE EMPLOYMENT OFFICE <input type="checkbox"/> COLLEGE PLACEMENT SERVICE <input type="checkbox"/> WALK IN <input type="checkbox"/> OTHER			

FIRST

MIDDLE

EDUCATION

SCHOOL LEVEL	NAME AND LOCATION OF SCHOOL	NO. OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK
SPECIAL TRAINING
SPECIAL SKILLS

FORMER EMPLOYERS

LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT

NAME OF PRESENT OR LAST EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
WEEKLY STARTING SALARY	WEEKLY FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DESCRIPTION OF WORK			
REASON FOR LEAVING			

NAME OF PREVIOUS EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
WEEKLY STARTING SALARY	WEEKLY FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DESCRIPTION OF WORK			
REASON FOR LEAVING			

NAME OF PREVIOUS EMPLOYER			
ADDRESS		CITY	STATE ZIP
STARTING DATE	LEAVING DATE	JOB TITLE	
WEEKLY STARTING SALARY	WEEKLY FINAL SALARY	MAY WE CONTACT YOUR SUPERVISOR? <input type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF SUPERVISOR		TITLE	PHONE
DESCRIPTION OF WORK			
REASON FOR LEAVING			

REFERENCES

BELOW, GIVE THE NAMES OF THREE PERSONS YOU ARE NOT RELATED TO, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1				
2				
3				

SERVICE RECORD

BRANCH OF SERVICE	DISCHARGE DATE RANK

HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST 5 YEARS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF YES, EXPLAIN. (WILL NOT NECESSARILY EXCLUDE YOU FROM CONSIDERATION)		

AUTHORIZATION

"I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE."

DATE

SIGNATURE